



The Episcopal Diocese of San Joaquin

The Central Third of California

**called
to
be...** the Church in
all seasons

CALL TO CONVENTION

"Let not your heart be troubled, neither let it be afraid." John 14:27

"Not everything that is faced can be changed. But nothing can be changed until it is faced," - James Baldwin

The Episcopal Diocese of San Joaquin
61st Annual Convention
November 13-14, 2020

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Key Deadlines and Online Links

| | Open | Due | Link |
|---------------------------------|-----------|------------|---|
| Resolutions Due | 8/15/2020 | 9/14/2020 | How to Write a Resolution |
| Nominations for Elected Offices | 8/15/2020 | 9/28/2020 | Nomination Form |
| Reports to Convention | 8/15/2020 | 10/1/2020 | Submit Report |
| Audit Reports | 8/15/2020 | 10/1/2020 | Submit Audit |
| Convention Registration | 8/15/2020 | 10/16/2020 | Register |

Bishop's Letter

Dear EDSJ,

Our 61st Annual Convention will soon be upon us. Our theme is: **Called to be...the Church in all seasons**. This convention will be an unprecedented moment-in-time for EDSJ as it will be online. The dates are Friday and Saturday, November 13 and 14. As we continue to ensure the safety and health of one another, meeting virtually provides us with the healthiest and holiest option for gathering. I am confident that some of our "virtual innovations" included in this convention will inform future conventions. As we prepare to gather, let us remember the holy work to which we are called continues, namely, we are **called to be... the Church in all seasons**.

The Annual Meeting of the Convention of the Diocese of San Joaquin will be held virtually November 13-14, 2020. This year our theme is:

Called to be... the Church in all seasons

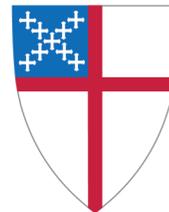
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We will be using online registration. You can register on our Diocesan Website: www.diosanjoaquin.org/annual-convention. To offset the costs accrued by a virtual convention the registration fee is \$25.00.

Although we will be unable to gather in person, we will still gather for worship, hear from ministries around the Diocese, and conduct our regular convention business!

More detailed information on our 61st Annual Convention can be found at www.diosanjoaquin.org/annual-convention.



Letter from Secretary of Convention

IMPORTANT NOTICE TO CLERGY, PARISHES, AND MISSIONS

Pursuant to Article V, Section 3, of the Constitution of the Diocese of San Joaquin, I, the Secretary of Convention, hereby notify you that the Annual Meeting of the Convention of the Diocese of San Joaquin will be held virtually by p through our EDSJ Convention Platform on November 13-14, 2020, in accordance by the concurrence of the Diocesan Council, Standing Committee and Bishop in accordance with Article V, Section 2 of the Constitution. Please share this information with your delegates. **Registration is ONLY available online at: diosanjoaquin.org/annual-convention.** Agenda, convention information, nomination and resolution forms and guidelines may be downloaded from same link.

DIOCESAN COUNCIL DEANERY ELECTIONS:

Per Canon IX, Sec. 9.02 Deanery Members of Council. Six (6) of the members of Diocesan Council shall be elected by the Deanery Council of the Deaneries of the Diocese, one (1) clerical member and one (1) lay member from each Deanery. The Deanery Council meeting preceding the annual Convention there shall be elected one (1) Presbyter or Deacon, and one (1) lay member to Diocesan Council from two (2) of the Deaneries. These elections shall rotate among the Deaneries in such a manner so that a Deanery will only be electing one member at a time. Elections are due as follows:

- Northern Deanery: One (1) Clergy Member - Class of 2023
- Central Deanery: One (1) Lay Member – Class of 2023
- Southern Deanery: No elections due

NOMINATIONS:

• Nominations for Elective Offices: This year you can fill out a nomination [form online](#), by email, or mail if absolutely necessary. A blank nomination form can be found on page 8. The nomination form includes all information regarding nominations and offices to be filled.

• Deadline for Nominations: Nominations must be received by **September 28, 2020**. Submit them [here](#), email to Canon Anna Carmichael at canonanna@diosanjoaquin.org, or to Chair, Nominations Committee, Diocese of San Joaquin, 4147 East Dakota Avenue, Fresno, CA 93726.

• Nominations at Convention: Pursuant to Canon V, Sec 5.01 (2) nominations may also be made from the convention floor.

RESOLUTIONS:

• Resolutions to Convention: Canon V Sec 5.01. (3) Requires that all proposed resolutions be submitted not less than sixty (60) days before the Convention to the Committee on Resolutions Chair. While resolutions may also be submitted from the floor, such resolutions will require a 2/3 vote of the Convention to be considered.

- If the Resolution also proposes to amend, add, or change the Canons and Constitution, the resolutions should also be submitted to the Chair of the Committee on Constitution and Canons. Canon XXXV also requires that any such resolution be submitted to the Chair of the Committee not less than sixty (60) days prior to the Convention. The Committee shall then issue a report on such resolutions not less than thirty (30) days prior to the Convention.
- Resolutions affecting the Constitution and/or Canons may also be submitted from the floor, but require a 3/4 vote of the Convention to be considered.
- For form and content of resolutions, please visit page 9. You can also visit diosanjoaquin.org/annual-convention to download the memo from the Committee on Resolutions and exemplars.
- **Deadline for Submission of Resolutions:** Resolutions must be received by **September 14, 2020**. Currently the Chair of both the Committees on Resolutions and Constitution and Canons is our Diocesan Chancellor, Michael Glass. Resolutions may be emailed, faxed, or mailed directly to him at:

Michael O. Glass, Esq.
 RAGGHIANI | FREITAS LLP
 1101 Fifth Avenue, Suite 100
 San Rafael, CA 94901
 Tel. 415.453.9433, ext. 122;
 Fax 415.453.8269;
 Email: mglass@rflawllp.com

- Submissions may also be made to the attention of Michael Glass at the Diocesan Office if absolutely necessary.



Cindy J. Smith
 Secretary of Convention

Preliminary Agenda

(all sessions via Zoom)

Friday, November 13

3:30 pm | Open Convention ZOOM room

4:00 pm | Convention Instructions (acknowledging speakers, voting, etc)

4:30 pm | Bishop's Opening Address

4:45-6 pm | Ministry Minutes

Saturday, November 14

8:30 am | Open ZOOM room

9:00 am | Morning Prayer

9:45 am | Business Meeting

11:30 am | Noonday Prayer

12:15 pm | Blessing and Dismissal

Note: Zoom link will be provided close to convention only to those who register.

Call for Nominations

Are you Called to be... in governance in the Episcopal Diocese of San Joaquin?

"Let not your heart be troubled, neither let it be afraid." John 14:27

As members of the Episcopal Church, we all share in its leadership and oversight, often by serving on parish and diocesan teams and committees. Our church and our witness to the world are stronger when we are led by diverse and energetic folks from across our community. **To elect diverse leadership teams we must first nominate diverse slates of candidates!** Therefore, it is important that we nominate faithful women and men from across the central third of California, of varying ages, colors, orientations, and economic circumstances and from parishes small and large, to represent us on these committees.

Nominations are now open for Bishop David's council of advice, the Standing Committee, and for the Diocesan Council, which is responsible for financial matters and the ongoing ministry of the diocese between meetings of convention.

You can submit a nomination (for yourself or someone else) by filing out and submitting the [Nomination Form](#).

Not sure about the duties and responsibilities, or if it's a good fit? Take a look at the Nomination Memo below for detailed information as you discern your call.

Nominations are open until **September 28th**. Nominated persons will be asked to submit a statement and photo by October 5th. Contact the Chair of Nominations, Canon Anna Carmichael (canonanna@diosanjoaquin.org) if you any questions.

Nominations Memo

Standing Committee:

8 members – 4 Clergy and 4 Lay. Elected by, and reports to, Diocesan Convention.

In 2020, one clergy and one lay person are to be elected to 4 years terms each at Convention.

Duties of the Standing Committee:

Council of Advice to the Bishop.

Serves as Ecclesiastical Authority in absence of Bishop.

Gives consents for ordinations and Episcopal elections.

Canonical duties regarding property and disciplinary matters.

Standing Committee typically meets monthly, in person or by ZOOM, with the exact schedule to be determined by the new Standing Committee.

Diocesan Council:

9 members – 3 Clergy and 6 Lay. Elected by Deaneries and Diocesan Convention, and reports to Diocesan Convention.

Duties of Diocesan Council:

Acts on behalf of the Diocesan Convention between its annual meetings.

Diocesan Council oversees and approves financial matters – Finance, Insurance, Pensions, Real Estate – for the diocese.

Responsible for Diocesan budget between Conventions.

Diocesan Council typically meets monthly, in person or by ZOOM, with the exact schedule to be determined by the new Diocesan Council. The Bishop is the convener of Diocesan Council.

In 2020, the 2 positions to be elected (3-year term) at pre-convention deanery meetings are:

Northern Deanery: 1 Clergy member

Central Deanery: 1 Lay member

One at-large lay person is to be elected to a 3 year term at Diocesan Convention.

*Nominations are due to the Chair of Nominations by **September 28, 2020**. A nomination form is included, and can be filed online [here](#). Interested clergy or lay persons may be nominated from the floor of convention but their names and statement will not be included in the Voter's Guide or printed on a ballot. You are encouraged to submit your nomination prior to convention so others may see your information in the Voter's Guide and cast an informed vote. Please contact the Chair of Nominations, Canon Anna Carmichael (canonanna@diosanjoaquin.org) with any questions.*

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Episcopal Diocese of San Joaquin 61st Annual Convention

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Virtual on EDSJ Convention Platform

Nomination Form 2020

Deadline – September 28, 2020

| | | |
|----------------------------|---------------------------------|------------------------------|
| Nominee's Name: | Clergy <input type="checkbox"/> | Lay <input type="checkbox"/> |
| Church: | City: | |
| Phone Number (required): | | |
| Email Address (required)*: | | |

**if not available, please contact the Nominations Chair (see below)*

As required, I have contacted the person named above and have received their consent to be nominated

Yes No (self-nominations are allowed and encouraged)

This nomination is for:

STANDING COMMITTEE (please indicate position below)

- 1 Clergy (4 year term) – voted upon at Convention
- 1 Lay (4 year term) – voted upon at Convention

DIOCESAN COUNCIL (please indicate position below)

- At-Large rep – Lay (3 year term) – voted upon at Convention

Deanery Elections – no Nomination Form required, floor nomination at Deanery Meeting:

Northern Deanery rep – Clergy (3 year term)—at October Deanery Meeting

Central Deanery rep – Lay (3 year term) – at October Deanery Meeting

Person submitting nomination:

Signed: _____

Printed Name: _____ Phone Number: _____

Comments:

All nominees will be asked to submit (by October 5) a statement of 75-150 words and a photograph to be published in the Voter's Guide. Nominations must be received by September 28, 2020. Items may be submitted online [here](#), emailed to anonanna@diosanjoaquin.org or sent to the Diocesan Office (please only mail if absolutely necessary): attention Canon Anna Carmichael - Chair, Nominations Committee - The Episcopal Diocese of San Joaquin 4147 E. Dakota Ave., Fresno, CA 93726.

Resolution Submission

HOW TO WRITE A RESOLUTION:

The following instructions and form of resolution have been adopted by the Committee on Resolutions in consultation with the Committee on Canons and Constitution for use of the Convention of the Diocese of San Joaquin.

THE “WHEREAS CLAUSE”:

A “whereas clause” is **not** used. Reasons and justifications for resolutions should be included in the **Explanation** following the resolution. The vote is taken only on the substance of the resolution (not the explanation). In addition to the instructions below please review the included resolutions offered as samples.

DETAILS OF FORM:

The Title and Sponsor(s) (name, address, congregation, contact telephone number **required**). Please use the format below.

The Resolution

The word “RESOLVED” is capitalized and underlined, and is followed by a comma and the word “That” which is not capitalized. Each resolving paragraph may end with a period or with a semicolon and the words “and be it further.” **Note:** “Therefore be it” and “and be it further” end a clause. They are not used at the beginning of a “Resolved” clause.

Single Subject Rule: A resolution must be about a single subject (for example: “Apportionment”). Each “RESOLVED” within a resolution is about a single point within the larger subject. Resolutions about multiple subjects can be ruled out of order.

The Explanation

Clearly and succinctly set forth the reasons for the proposed action called for in the resolution. Please avoid inflammatory rhetoric or hyperbole.

Fiscal Impact

All resolutions are required to have an estimate of the financial impact on diocesan organizations or congregations, as applicable, and identify the source of funding. If there is no fiscal impact, it must be clearly stated.

HOW TO WRITE A RESOLUTION OF COURTESY:

Resolutions of courtesy, which are written to be read aloud, may have “whereas clauses” and should not include an explanation following the resolution. The form is otherwise the same as for resolutions.

SUBMITTING A RESOLUTION:

Canon V.5.01 (3) requires that all proposed resolutions be submitted not less than sixty (60) days before the Convention to the Committee on Resolutions Chair. While resolutions may also be submitted from the floor, such resolutions will require a 2/3 vote of the Convention to be considered.

If the Resolution also proposes to amend, add to, or change the Canons and Constitution, the resolutions should also be submitted to the Chair of the Committee on Constitution and Canons. Canon XXXV also requires that any such resolution be submitted to the Chair of the Committee not less than sixty (60) days prior to the Convention. The Committee shall then issue a report on such resolutions not less than thirty (30) days prior to the Convention. Resolutions affecting the Constitution and/or Canons may also be submitted from the floor, but require a 3/4 vote of the Convention to be considered.

Currently the Chair of both the Committees on Resolutions and Constitution and Canons is our Diocesan Chancellor, Michael Glass. Resolutions are due no later than September 14, 2020. Resolutions may be emailed, faxed, or mailed (if absolutely necessary) to directly him:

Michael O. Glass, Esq.
Ragghianti | Freitas, LLP
1101 Fifth Avenue, Suite 100
San Rafael, California 94901
Phone: (415) 453-9433, ext. 122
Facsimile: (415) 453-8269
Email mglass@rflawllp.com

Submissions may also be made to his attention at the Diocesan Office if absolutely necessary.

THE FOLLOWING IS THE FORMAT TO BE USED:

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Virtual EDSJ Convention Platform

RESOLUTION TO AMEND THE DIOCESAN CONSTITUTION [or CANONS] *[This statement must appear if the resolution will seek to change or add to the Constitution or Canons of the Diocese]*

Title: *[please include a descriptive but brief title]*

Resolution No.: *[leave blank- the number will be assigned by the Committee on Resolutions]*

Sponsor: *[sponsor's name]*
[contact info]

Required Vote: *[leave blank – the voting requirements will be determined by the Committee on Resolutions].*

RESOLVED, that Article [canon or whatever] is hereby amended as follows:

EXPLANATION:

FISCAL IMPACT: [If none, so state. If unknown, so state.]

**9th Annual Meeting of the Convention of the
EPISCOPAL DIOCESE OF SAN JOAQUIN
October 24-26, 2008
Church of the Savior, Hanford, California**

RESOLUTION TO AMEND THE DIOCESAN CANONS

Title: Standing Committee Meetings
Resolution No.: C-08-09
Sponsor: Committee on Canons and Constitution
Required Vote: Simple Majority

RESOLVED, that Canon VIII is hereby amended with the addition of the following language to as follows:

Sec. 8.02. The Standing Committee shall meet at the call of the Bishop as soon as practicable after the adjournment of the Annual Convention and shall organize by the election of a President and Secretary from among its members and thereafter shall meet at the call of the President or the Secretary. When appropriate and not otherwise prohibited by the Canons and Constitution of the Church or the Diocese, the President may determine that a Committee meeting may also be held by conference telephone, video screen communication, or other communications equipment, provided that participation in a meeting under this provision shall constitute presence in person at the meeting if all of the following apply:

(a) Each member participating in the meeting can communicate concurrently with all other members.

(b) Each member is provided the means of participating in all matters before the Committee, including the capacity to propose or to interpose an objection to, a specific action to be taken by the Committee.

(c) The Committee has adopted and implemented a means of verifying both of the following:

_____ (1) A person participating in the meeting is a member of Committee or other person entitled to participated in the meeting.

_____ (2) All actions of or votes by the Committee are taken or cast only by the voting members and not by persons who are not members of Committee.

In addition any action that the Committee is required or permitted to take may be taken without a meeting if all Committee members consent in writing to the action. Such action by written consent shall have the same force and effect as any other validly approved Committee action. All such consents shall be filed with the minutes of the proceedings of the Committee.

EXPLANATION:

This section is being added in an effort to accommodate all Standing Committee members in distant areas, to allow for their attendance at meetings via electronic means, to allow for expeditious handling of the Committee's business, and to minimize the financial and environmental costs associated with traveling to and from meetings.

FISCAL IMPACT:

None. Costs of teleconferencing services are expected to be offset by travel costs of Diocesan staff.



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