



The Episcopal Diocese of San Joaquin

The Central Third of California

**Episcopal Diocese of San Joaquin 66th Annual Convention
November 7-8, 2025**

Resolution Information and Submission

HOW TO WRITE A RESOLUTION:

The following instructions and form of resolution have been adopted by the Committee on Resolutions in consultation with the Committee on Canons and Constitution for use of the Convention of the Diocese of San Joaquin.

THE "WHEREAS CLAUSE":

A "whereas clause" is **not** used. Reasons and justifications for resolutions should be included in the **Explanation** following the resolution. The vote is taken only on the substance of the resolution (not the explanation). In addition to the instructions below please review the included resolutions offered as samples.

DETAILS OF FORM:

The Title and Sponsor(s) (name, address, congregation, contact telephone number **required**). Please use the format below.

The Resolution

The word "RESOLVED" is capitalized and underlined and is followed by a comma and the word "That" which is not capitalized. Each resolving paragraph may end with a period or with a semicolon and the words "and be it further." Note: "Therefore be it" and "and be it further" end a clause. They are **not** used at the beginning of a "Resolved" clause.

Single Subject Rule: A resolution must be about a single subject (for example: "Apportionment"). Each "RESOLVED" within a resolution is about a single point within the larger subject. Resolutions about multiple subjects can be ruled out of order.

The Explanation

Clearly and succinctly set forth the reasons for the proposed action called for in the resolution. Please avoid inflammatory rhetoric or hyperbole.



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Fiscal Impact

All resolutions are required to have an estimate of the financial impact on diocesan organizations or congregations, as applicable, and identify the source of funding. If there is no fiscal impact, it must be clearly stated.

HOW TO WRITE A RESOLUTION OF COURTESY:

Resolutions of courtesy, which are written to be read aloud, may have “whereas clauses” and should not include an explanation following the resolution. The form is otherwise the same as for resolutions.

SUBMITTING A RESOLUTION:

Canon V.5.01 (3) requires that all proposed resolutions be submitted not less than sixty (60) days before the Convention to the Committee on Resolutions Chair. While resolutions may also be submitted from the floor, such resolutions will require a 2/3 vote of the Convention to be considered.

If the Resolution also proposes to amend, add to, or change the Canons and Constitution, the resolutions should also be submitted to the Chair of the Committee on Constitution and Canons. Canon XXXV also requires that any such resolution be submitted to the Chair of the Committee not less than sixty (60) days prior to the Convention. The Committee shall then issue a report on such resolutions not less than thirty (30) days prior to the Convention. Resolutions affecting the Constitution and/or Canons may also be submitted from the floor but require a 3/4 vote of the Convention to be considered.

Currently, the Chair of both the Committees on Resolutions and Constitution and Canons is our Diocesan Chancellor, Michael Glass. Resolutions are due no later than September 9, 2025. Resolutions may be emailed (preferred) or mailed (if necessary) directly to the Chancellor:

Michael O. Glass, Esq.
Ragghianti | Freitas, LLP
1101 Fifth Avenue, Suite 100
San Rafael, California 94901
Phone:(415) 453-9433, ext. 122
Email mglass@rflawllp.com

Submissions may also be made to his attention at the Diocesan Office if necessary.



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Resolution Format

RESOLUTION TO AMEND THE DIOCESAN CONSTITUTION [or CANONS] *[This statement must appear if the resolution will seek to change or add to the Constitution or Canons of the Diocese]*

Title: *[please include a descriptive but brief title]*

Resolution No.: *[leave blank- the number will be assigned by the Committee on Resolutions]*

Sponsor: *[sponsor's name]*

[contact info]

Required Vote: *[leave blank – the voting requirements will be determined by the Committee on Resolutions].*

RESOLVED, that Article [canon or whatever] is hereby amended as follows:

EXPLANATION:

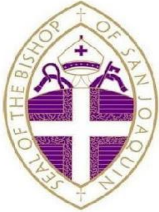
FISCAL IMPACT: [If none, so state. If unknown, so state.]



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Sample Resolution



61st Annual Meeting of the Convention of the EPISCOPAL DIOCESE OF SAN JOAQUIN

November 13-14, 2020

Virtual Meeting

RESOLUTION

Title: Resolution to be a Diocese of Holy Welcome and Advocacy
Resolution No.: R-01-20
Sponsor: The Rev. Deacon Nancy Key and The Rev. Deacon Tom Hampson
Required Vote: Simple Majority

RESOLVED, that the 61st Convention of the Diocese of San Joaquin declares itself to be a Diocese of Holy Welcome and Advocacy for immigrants, asylum seekers, and refugees;

RESOLVED, that the Diocese and its congregations join with other immigrant rights allies to educate, organize and advocate for just and humane federal immigration and refugee policies that protect the safety and security of all immigrants and refugees;

RESOLVED, that the Diocese designates the Sunday nearest June 20 (World Refugee Day) as Immigrant/Refugee Sunday, and that annually on that Sunday, each congregation take a special collection in support of the work of the EDSJ Immigration Commission;

RESOLVED, that each congregation select one member to serve as liaison to the Immigration Commission in their congregation;

RESOLVED, that in accordance with Scripture and our Baptismal Covenant, the congregations of the Diocese discern ways they may serve as places of welcome, refuge, and healing to protect the dignity and human rights of all people including immigrants and refugees;

RESOLVED, that the Diocese through its Immigration Commission, assist in equipping and supporting each congregation in identifying ways to extend Holy Welcome and Advocacy to immigrants and refugees.

EXPLANATION:

Throughout our country's history immigrant families have suffered on the margins of our society. They have been scapegoated during difficult economic times and victimized by harsh anti-immigrant ordinances passed by some states and localities. Because of increasingly hostile policies, migrants and immigrants in this country fear more than ever the break-up of their families, the loss of homes and business, and the destruction of the lives they have built in this country, often over decades.

Of particular concern are the efforts to target and deport millions of undocumented immigrants, including veterans who have served honorably in the US Military, utilizing "Expedited Deportation" without Due Process for individuals NOT convicted of a felony or violent crime, and



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threatening to eliminate the Deferred Action for Childhood Arrivals (DACA) program that has granted temporary relief for thousands of young people in our communities and families with U.S. Citizen children.

As people of God, we believe that Holy Scripture calls us to welcome the stranger (Deuteronomy 10:19, Leviticus 19:34, Matthew 25:35), and therefore as a people of faith we commit to challenge oppressive systems and build structures and communities that reflect God's compassion and justice.

This resolution puts our faith into action by standing with the growing number of communities of faith, cities, colleges and organizations declaring themselves places of welcome, refuge, and healing for those targeted by hate due to immigration status or some perceived status of difference.

What does it mean to be a diocese of Holy Welcome and Advocacy?

- **Education & Advocacy** including signing petitions, attending hearings on relevant legislation, and/or participation in civic demonstrations;
- **Accompaniment of Immigration Families or Youth**, which usually involves members of the congregation, supported by the prayers of the congregation, accompanying families to hearings and providing emotional support;
- **Networks of Protection & Rapid Response**, which can involve being present at ICE raids to ensure compliance with law and accountability;
- **Practical assistance** for persons facing deportation and support of individuals and families seeking refuge.

The Immigration Commission (SJ Raise) has endorsed this Resolution.

FISCAL IMPACT:

Unknown.