



# The Episcopal Diocese of San Joaquin

The Central Third of California

## Buildings & Grounds Grant Reporting Form

2025

The purpose of this reporting form is to help the Finance Committee, a subcommittee of Diocesan Council, and the Office of the Bishop evaluate how grant money was being used (or not), as we examine how we can best be stewards of our financial resources going forward.

Please complete this form as accurately as possible and submit to the Office of the Bishop (email: [canonanna@diosanjoaquin.org](mailto:canonanna@diosanjoaquin.org)) no later than **August 31, 2025**.

Congregation: \_\_\_\_\_

Amount Received in 2025: \_\_\_\_\_

Person completing form (name/email/phone):

\_\_\_\_\_  
\_\_\_\_\_

Out of this grant, the congregation spent the following amounts in each area:

1. Building maintenance need \$ \_\_\_\_\_

(i.e., HVAC, lighting, building repair)

Please indicate what the funds were used

for \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_



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2. Grounds maintenance need \$ \_\_\_\_\_

(i.e., xeriscaping, irrigation system, parking lot repair, tree removal)

Please indicate what the funds were used

for \_\_\_\_\_

\_\_\_\_\_

3. Congregation funds used towards this project/need \$ \_\_\_\_\_

4. Church insurance funds used towards this project/need \$ \_\_\_\_\_

Total funds spent in 2025 \$ \_\_\_\_\_

Remaining funds from 2025 grant \$ \_\_\_\_\_

**\*\*Unless specified below and approved by Diocesan Council, all remaining grant funds shall be reimbursed to the diocese with this form.**

Requesting use of remaining funds for:

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**\*\*Please attach all receipts and/or invoices to this document.**